

2024 NGBS Consensus Committee

Meeting Minutes

September 4, 2024 Teleconference

Call to Order

The 2024 NGBS Consensus Committee held its fourth meeting of the 2024 NGBS Update on September 4, 2024, via teleconference. Chairman Robert Ross convened the meeting and Kevin Kauffman, Coordinator of Standards and Testing at Home Innovation Research labs, took roll. See [Appendix A](#) for a list of meeting participants.

Introductions and Opening Remarks

During the roll call, each member of the committee briefly introduced themselves.

Approval of Minutes

2024 NGBS Consensus Committee Motion: Approve Minutes from February 6, 2024 Meeting.

Maker: William Sanderson

Second: Teresa Weston

The motion was carried unanimously with 1 abstention via voice vote.

Overview and Orientation

Kevin Kauffman presented and discussed the process and the procedures for the meeting. (A one-pager with the Basic Rules and Procedures for the meeting was emailed to the committee prior to the meeting and was also available to all members at the meeting.) The hearing order, process for the Consent Agenda, voting protocol, and the 2024 NGBS update process were discussed in detail.

Consensus Committee Review of Proposed Changes

A version of the Consent Agenda with actions on each item removed from the consent agenda as recorded at the end of the meeting can be found in [Appendix B](#).

The Consensus Committee adopted a Formal Action (Accept, Accept as Modified, or Disapprove) on each of the 78 Public Comments received regarding the ICC 700-2024 National Green Building Standard® Draft 2. The Consent Agenda items were voted on in blocks by chapter. Prior to addressing items in each chapter, Robert Ross asked if anyone present (member or guest) would like to remove any items in that chapter from the Consent Agenda. Each Public Comment removed from the Consent Agenda was introduced and opened to the committee for discussion. The discussion on each item removed from the Consent Agenda, which potentially included testimony from whomever removed the item, was followed by a motion and resolution by the entire Consensus Committee. Once each Public Comment removed from the Consent Agenda for a specific Chapter had been acted on, a Consensus Committee member moved to accept all Task Group Recommendations for items on the Consent Agenda for that Chapter. This process was repeated for each chapter. The meeting was open to the public and visitors were provided with an opportunity to address the Committee.

Once the Consensus Committee acted upon each Public Comment, all the ballot comments from the previous Ballot were reviewed. Based upon the Ballot Comments received, the Consensus Committee developed and voted to approve one additional Committee Proposal, CP001.

2024 NGBS Consensus Committee Motion: Carry-over accepted changes in Sections 1-10 to mirrored versions in Sections 11 and 12.

Maker: Jeff Bradley

Second: Karla Butterfield

The motion was carried unanimously via voice vote.

Review of the 2024 NGBS Update Process & Next Steps

Kevin Kauffman provided an overview of the next steps in the process including the concurrent letter ballot on initial Formal Actions and Third Draft Standard, public comment period, and processing of public and ballot comments.

Scenarios which would trigger an additional meeting were discussed and, if necessary, the additional meeting would occur via teleconference.

Adjournment

Robert Ross thanked everyone for their participation, hard work, and commitment to the improvement of the National Green Building Standard. The meeting was adjourned by Robert Ross at 4:05 pm.

Appendix A

Attendees and Guests

CONSENSUS COMMITTEE MEMBERS AND ALTERNATES

John Barrows
Michael Blanford
Jeff Bradley
Karla Butterfield
Laurie Colwander
Michael Cudahy
Craig Drumheller

Kevin Duell
Aaron Gary
Greg Johnson (Alt)
Sara Krompholz
Jerud Martin
Hope Medina
Christopher Perry

Steven Rosenstock
Robert Ross
William Sanderson
Jonah Schein
Theresa Weston

Committee Members Absent: Kyle Bergeron, Craig Charles Conner, Greg Coolidge, Thomas Culp, Justin Mahley, Farah Qadeer, Joshua Robert Stack, Richard C Truitt, Howard C. Wiig.

Guests

Jason Toves
Alex Smith

Kris Stenger
Shannon Corcoran

Home Innovation Staff

Katherine Dorn
Michelle Foster

Kevin Kauffman
Dave Mallay

Elina Thapa
Cindy Wasser

Appendix B

Consent Agenda with Actions on Items Removed
as Recorded at the End of the Meeting

Hearing Order and Consent Agenda

September 4, 2024 Teleconference

A – Accept

AM – Accept as Modified

D - Disapprove

Non-Consent Agenda		Consent Agenda	
Accept & Accept as Modified with Negative Votes	Removed From Consent Agenda	Accept & Accept as Modified Unanimous Votes	Disapprove
CHAPTER 1: SCOPE & ADMINISTRATION			
		PC201	
CHAPTER 2: DEFINITIONS			
		PC202	
		PC203	
		PC204	
		PC205	
		PC206	
		PC207	
CHAPTER 3: COMPLIANCE METHOD			
	PC208 - A	PC209	
		PC210	
CHAPTER 4: SITE DESIGN AND DEVELOPMENT			
		PC212	PC211
		PC213	PC216
		PC214	
		PC215	
CHAPTER 5: LOT DESIGN, PREPARATION, AND DEVELOPMENT			
	PC217 - D		PC218

Non-Consent Agenda		Consent Agenda	
Accept & Accept as Modified with Negative Votes	Removed From Consent Agenda	Accept & Accept as Modified Unanimous Votes	Disapprove
CHAPTER 6: RESOURCE EFFICIENCY			
	PC222 - A	PC219	PC226
	PC227 - D	PC220	
		PC221	
		PC223	
		PC224	
		PC225	
		PC228	
CHAPTER 7: ENERGY EFFICIENCY			
PC230 - D	PC234 - AM	PC229	PC232
	PC236 - AM	PC231	PC240
		PC233	
		PC235	
		PC237	
		PC238	
		PC239	
CHAPTER 8: WATER EFFICIENCY			
	PC243 - AM	PC241	
		PC242	
		PC244	
CHAPTER 9: INDOOR ENVIRONMENTAL QUALITY			
		PC245	
		PC246	
CHAPTER 10: OPERATION, MAINTENANCE, AND BUILDING OWNER EDUCATION			
		PC247	PC249
		PC248	

Non-Consent Agenda		Consent Agenda	
Accept & Accept as Modified with Negative Votes	Removed From Consent Agenda	Accept & Accept as Modified Unanimous Votes	Disapprove
CHAPTER 11: EXISTING BUILDINGS			
	PC261 - A	PC250	PC262
	PC264 - AM	PC251	PC265
		PC252	
		PC253	
		PC254	
		PC255	
		PC256	
		PC257	
		PC258	
		PC259	
		PC260	
		PC263	
		PC266	
CHAPTER 12: CERTIFIED COMPLIANCE PATH FOR SINGLE-FAMILY HOMES, TOWNHOMES, AND DUPLEXES			
		PC267	PC271
		PC268	
		PC269	
		PC270	
		PC272	
		PC273	
CHAPTER 13: COMMERCIAL SPACES			
		PC274	
		PC275	
CHAPTER 14: REFERENCED DOCUMENTS			
		PC276	
APPENDIX D: WATER RATING INDEX			
		PC277	
		PC278	